**PRESIDENT – ACTIVITIES AND WELLBEING**

**Full Time - £19,000pa (plus £1k reallocation allowance)**

July 2021 – June 2022

**THE BEST GRADUATE JOB YOU CAN HAVE.**

The Union’s Full-time Officers represent and work for University of Suffolk students. They make sure the student voice is heard when decisions are made that affect them, and raise issues and run campaigns on their behalf. They lead and direct the Union to ensure that it is doing the most it can for University of Suffolk students.

**Overall**

* Lead the Students’ Union and the Officer Team, with a particular focus on activities and welfare, and working closely with sports and societies and liberation officers.
* Be the public face of the Students’ Union to local and national communities and organisations.
* Become a trustee on the Union’s [Board of Trustees](https://www.uosunion.org/yourvoice/trusteeboard/)
* Be on the University Board (the highest decision-making authority at the University)
* To attend regular meetings with the University’s Vice-Chancellor and senior members of staff to represent the views of students and drive change, and attend university steering groups and committees focussing on the development of educational issues
* Ensure your work is influenced by student needs and opinions, and to engage students with the work of the SU and University that enhances their experience.
* Work with the Union’s Student Representation Coordinator to increase student engagement and participation with the Union’s democratic structures including Elections and Union Council.

**Welfare**

* Work closely with the Student Representation team on University-wide issues and policy affecting the welfare and wellbeing of students.
* Work with the Student Advice team to develop the service and run campaigns on welfare issues.
* Develop, promote and support initiatives that support and encourage student well-being.
* Sit and represent students on appropriate welfare committees and working groups devised by the University.

**Activities**

* To engage the voice of the students through active participation in society organised meetings.
* Work closely with the Student Opportunities team to develop, promote and support SU societies and student led services.
* Be the figurehead and public face of the Union’s Societies leading it democratically with the support from the appropriate staff teams.
* Work towards increasing membership and retention within societies.
* Be the regular point of contact for committee members supporting them with their needs.

**Training**

* Continuous development and training internally and externally.
* Tailored development plan to support you in your role and future.
* Attend NUS Leadership and Change delegate course.

**By the end of the year you would have**

* Developed a range of employability skills including; Leadership, communication and team work.
* Gained confidence and experience to help you in your future endeavours.
* You would have made a positive impact on the lives of University of Suffolk students.