



Netball Coach

Job Description

Our Students' Union represents and supports over 5,000 students currently studying at the University of Suffolk. The University has a diverse range of students, including significant numbers of mature students and those who are first generation Higher Education. We are a student-led organisation and provide competitive and social sports, social activities, advice and representation for our members. We embarked upon a new strategy which seeks to embed student leadership in our organisation and as such have a renewed drive to enable and support our sports teams to achieve success.

Location: University of Suffolk Students' Union hired facilities and occasional national sports facilities
Salary: £20 per hour. Day rate of £50 payable for home and £80 for away games. Usually about 4-5 hours per week over 14 weeks in Semester 1 and 11 in Semester 2. Training is currently Mondays from 6.30-8 and matches are on Wednesday afternoons.

Reports to on a day-to-day basis: Student Opportunities Co-ordinator

Responsible to: Student Engagement Manager

Responsible for: Netball Club members

Main Purpose

- Deliver engaging coaching sessions to the Netball Team on a weekly basis
- Manage the Netball team, attend and support players on BUCS game days
- Working with the Netball committee, support team recruitment, attendance and administration

Key Responsibilities:

Coaching

In conjunction with the Netball committee:

- Lead structured weekly netball coaching sessions to netball club members
- Take responsibility for individual and team coaching and target setting
- Provide feedback to team members on their progression throughout the season
- Lead on selection for BUCS matches (both league and cup competitions) as well as any locally arrange fixtures or friendly matches
- Ensure all delivered sessions comply with health and safety regulations and safeguarding protocol

Development

- Working with the Netball Committee and SU Staff:
- Assist with the overall development of the Netball Club and take the lead in achieving set targets.
- Assist the Netball Club in the recruitment of new club members
- As part of the wider SU team, support and develop the competitive sports function of the SU in line with our agreed strategy

Reporting

- Report all game scores, action taken and team progression to the Student Opportunities Co-ordinator via the agreed channels and timescale
- When working away from the SU, act as a point of contact for the SU team and external agencies.
- Ensure compliance with safeguarding and Health and Safety policies and report any concerns in line with agreed procedure

General duties of all staff

- Contribute to planning processes across the SU as required, regularly reviewing performance and systems/ procedures
- Act as an ambassador for the SU at all times, maintaining relationships and seeking to develop new partnerships which will enhance the student experience where applicable.
- Act in accordance with the SU's governance and policies at all times
- As required contribute to SU activity across the team
- Undertake training and development related to the role
- Undertake this role in accordance with the SU requirements for confidentiality (compliance with the GDPR) and personal integrity.
- The post holder may undertake other duties, commensurate with the level of this role in order to meet the needs of the wider Students' Union. A flexible approach to workload is essential.

Hours and Other information

The SU Offices are open from 09:00 to 17:00 Monday to Friday. This post is part time, aligned with the schedule of matches and training which are often evening and weekend based. There will additionally be a requirement to spend time in the SU Offices, for example to complete administration, work with the committee and to meet with SU colleagues.

This job description outlines the major duties associated with the post. It is not intended to be exhaustive, and it should not be assumed that other duties of a similar level/nature appropriate to the level of the role are excluded. The duties of the post may alter due to changes in legislation or policy. Where such changes occur, training may be given to enable the post-holder to undertake the new or varied work.

Person Specification

Candidates for the job will be assessed in the following ways;

- A = Application
- I = Interview

Skills, Knowledge and Experience

This section describes the qualities we would like to see in the post holder. If you would require further development on some of these areas, or you can offer other qualities you think would be useful for the role, you should indicate this on your CV or covering letter.

CRITERIA	Essential / Desirable	Measured By
Qualifications		
Level 2 netball coaching qualification	D	A
Level 1 netball coaching qualification	E	A
Knowledge & Experience		
Experience of coaching netball	E	A / I /
Netball playing experience	E	A / I
Experience of providing one-to-one support to others	D	A / I
Handling sensitive and confidential matters	D	I
Demonstrable understanding of current issues and themes in Higher Education and Students' Unions	D	A / I
Knowledge of BUCS rules and regulations	D	A / I
Skills		
Exceptional interpersonal and communication skills (oral and written)	E	A / I
Organisational skills and ability to manage competing priorities	E	I / T
Ability to work with and support a diverse range of members	E	A / I
Good coaching and mentoring skills	E	A / I
Ability to set SMART long and short term goals	E	A / I
Attributes		
Preparedness	E	A/I
Assertive	E	A/I
Encouraging of others	E	A/I
Innovative and Imaginative	E	A

VALUES AND ETHICS		
Desire to work within a democratic student led environment	E	A/I
Understanding and commitment to equal opportunities	E	A/I
Demonstrably high standards of personal integrity	E	A/I

Job Description approval date	20/12/2019
Review Date	20/12/2020
Staff Responsible for review	Student Engagement Manager

Closing date, interviews and questions

Closing Date: 5pm on Friday 14 February 2020

Interview Date: TBC

Start Date: TBC

More Information: If you have any questions please contact Belinda Bradley at B.Bradley3@UOS.AC.UK on 01473 338 155

How to Apply: Email a CV and a Cover letter to Belinda Bradley at B.Bradley3@UOS.AC.UK

Late applications will not be considered.