|  |  |
| --- | --- |
| All personal data supplied to us on this form, which is subsequently processed on computer or by other means, is subject to the provisions of the Data Protection Act 1998. |  |

Application Form

|  |  |
| --- | --- |
| **Position applied for:** | **Date of application:** |
|  |  |
| **Where did you first see this job advertised?** |

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | SU website | [ ]  | Social Media (please name) |
|  |  |  | . |
| [ ]  | Jobs.ac.uk | [ ]  | Other jobs board (please name) |
|  |  |  |  |
| [ ]  | Charity Jobs | [ ]  | Other |

 |

**Personal Details**

|  |  |  |
| --- | --- | --- |
| Title: (Mr/Mrs/Miss/Ms/Dr/Prof) | First Name/s: | Last name: |
|  |  |  |
| Preferred name: (name you wish to be known as) |  | National Insurance Number: |

**Contact Details**

|  |  |
| --- | --- |
| Address: | Daytime telephone number: |
|  |  |
| Mobile telephone number: |
|  |
| E-mail address: |
|  |

**Current Employment** (if applicable)

|  |
| --- |
| Name of current employer:  |
| Job Title/description of your current job: |  |
|  |
| Current salary:  |
| What notice period are you required to give to your present employer? |
| Reason for leaving: |

# Referees

Please give the names and addresses of two referees, at least one should be a current or recent employer or tutor. Please provide details of the capacity in which you know the person, e.g. Line Manager. If you do not wish us to contact them without your prior consent, please check the box (X) next to the number.

1 [ ]

|  |  |
| --- | --- |
| TITLE + NAME: | TELEPHONE NO: |
| ADDRESS: | EMAIL ADDRESS: |
| CAPACITY IN WHICH YOU KNOW THE PERSON: |

# 2 [ ]

|  |  |
| --- | --- |
| TITLE + NAME: | TELEPHONE NO: |
| ADDRESS: | EMAIL ADDRESS: |
| CAPACITY IN WHICH YOU KNOW THE PERSON: |

# Additional Information

Please give any further information relevant to your application, e.g. flexible working request details; periods of time when you would be unavailable for interview.

# Right to Work

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Do you currently have permission to work in the UK? | YES | [ ]  |  | No | [ ]  |

# Supporting Statement

**Please outline why you are interested in applying for this role.**

**Please outline why you are suited for this role, ensuring you have referred to the job description and person specification and provide detailed examples where relevant.**

I confirm that the information given on this form is, to the best of my knowledge and belief, true and complete. I give my consent to the processing of my personal data by computer or other means in relation to my job application and possible future employment.

Signed: Date: