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| **Office Use Only**Job Ref. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Application No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Shortlisted Yes/No |  |

**
Application Form – Part 1 - Personal Details**

*PLEASE NOTE: The Students’ Union is committed to equality of opportunity and as such the details given below do not form part of the shortlisting process. This information, along with the equal opportunities monitoring form will be separated from the main application form prior to shortlisting and only passed to panel members after shortlisting has been completed.*

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| --- | --- |
| **Title:** |  |
| **First Name/Given Name:** |  |
| **Surname/Family Name** |  |
| **Address** |  |
|  |  |
| **Email Address** |  |
| **Mobile Tel No.** |  |
| **Do you require a visa to work in the UK?** |  |
| **Is there any other information which may affect your application which you wish to make us aware of?** |  |
| **Where did you hear about this position?** |  |

**Application Form - Part 2 – Equal Opportunities Monitoring**

**PLEASE NOTE**

* **Any information supplied by you will remain confidential, be detached from your application and will not be used for selection purposes.**

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| 1. **Gender:** (Please tick)  Male [ ]  Female [ ]  Other [ ]  |

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| --- |
| 2. **Marital Status:** Single [ ]  Married/Civil Partnership [ ]  Partner [ ]  Widowed [ ]  |

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| 3. **Age Group:**Under 25 **[ ]** 25-34 [ ]  35-44 [ ]  45-54 [ ]  55-64 [ ]  over 65 [ ]   |

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| **3. Disability:****The Equality Act 2010 defines a disability as ‘a physical or mental impairment which has, or had a substantial and long term adverse effect on a person’s ability to carry out normal day-to-day activities**Do you consider yourself to be disabled? [ ] Yes [ ] No (This need not be a disability which affects your ability to carry out your job) Please indicate below if there are any reasonable adjustments we need to consider making if you are invited to interview for this post, for example access to interview rooms, alternative equipment or information, hearing loops etc.

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| **4. Ethnicity****White** British [ ] Irish [ ] Any other white background [ ]  ple*ase specify*………………………**Mixed** White and Black Caribbean [ ]  White and Black African [ ]  White and Black Asian [ ]  Any other mixed background [ ]  *please specify*………………………**Asian or British Asian** Indian [ ]  Pakistani [ ]  Bangladeshi [ ]  Any other Asian background [ ]  *please specify*………………………**Black or Black British** Caribbean [ ]  African [ ]  Any other black background [ ]  *please specify*……………………… **Chinese, British Chinese**  Chinese [ ]  **or other ethnic group** Any other ethnic background [ ]  *please specify*………………………  |

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| **5. Rehabilitation of offenders Act**Have you ever been convicted of a criminal offence? [ ] Yes [ ] NoIf Yes, please give details in a separate document page. You are not required to give details of a spent conviction, as provided by the Rehabilitation of Offenders Act 1974. |